



Govt. of West Bengal
Office of the Principal / Officer-in-Charge
Government General Degree College, Dantan-II

Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email – kgcpinicipal@yahoo.com

Memo No.- 627/KGC

Date: 16/08/2018

e-NIT NO: **Dantan-II/GC/001**

The Officer-in-Charge of Government General Degree College, Dantan-II invites e-Tender for the equipment as stated below.

Information about the work:

1	Name of the work	Supply, Installation and demonstration of the following instruments.
2	Eligibility of the bidder	Bonafide, resourceful and reliable company or authorized agent of the principal company, having experience in Govt. organization supply with demonstration.
3	Cost of tender document	N/A
4	Time period of completion of delivery and installation of instrument	30(Thirty) days

1. In the event of e-filling, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. **The supporting documents of the Lowest Bidder to be submitted to the office of the Officer-in-Charge.**
2. **Tender Fees:** - N/A
3. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>.
4. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule.
5. The Technical Bid/Proposal is submitted in two parts. The two parts of the proposal are :-
 - (i) Part – 1 : Technical proposal
 - (ii) Part – 2 : Financial proposal

6. Eligibility criterion of participation in the tender:

- a) Bonafide, resourceful and reliable company or authorized agent of the principal company.
- b) An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Govt. Dept.
- c) Subletting of contract is strictly prohibited.

7. Non -statutory cover containing the following documents:

- a) The prospective bidder must have the credential of satisfactorily completion as a prime agency during the last 3 (three) years from the date of issue of this notice under authority of state / central Govt., state / central Govt. Undertaking / statutory bodies constituted under the statute of the state / central Govt.
- b) The prospective bidders must have valid upto date clearance of service tax registration (last receipt of challan) / Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / GST registration certificate / Voter ID Card for self identification and Income Tax acknowledgement receipt for latest assessment year .
- c) The bidder who have been delisted of debarred by any government department shall not be eligible in any way.
- d) Company /authorized agent must have office in India.

8. No mobilization advance and secured advance will be allowed.

All materials required for the proposed work shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured. Authenticated evidence for purchase is to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. .

9. Bids shall remain valid for a period not less than 30(Thirty) days from the last date of submission of Financial Bid.

10. Statutory Cover containing the following documents:

Technical:

- * NieT
- * Other Tender Related Documents

Financial:

- * BOQ

11. IMPORTANT DATE AND TIME SCHEDULE:

Sl.	PARTICULARS	DATE & TIME
1	Date of uploading (Publishing) of N.I.T. Documents (Online)	20.08.2018 at 10.00 am
2	Documents download start date (Online)	20.08.2018 at 10.00 am
3	Document download end date (Online)	01.09.2018 at 04.00 pm
4	Bid proposal submission start date (Online)	20.08.2018 at 10.00 am
5	Bid proposal submission end date (Online)	01.09.2018 at 04.00 pm
6	Bid opening date for technical evaluation (Online)	03.09.2018 up to 4.00 pm
7	Date of uploading list for technically qualified bidder(Online)	To be notified latter.
8	Date & place for opening of financial proposal (Online)	To be notified latter.
9	Date of uploading of list of bidders along with their rates through (Online), also if necessary for further negotiation through offline for final rate.	To be notified latter.

12. The documents submitted by the bidders should be properly indexed & digitally signed.

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1. THE ABOVE STATED NON -STATUTORY /TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents ' to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A	Certificate(s)	Certificate(s)	1. GST Registration Certificate & Acknowledgement. 2. PAN. 3. P Tax (Challan) (Latest). 4. Latest IT Receipt.
B	Company Detail(s)	Company Detail -1	1. Proprietorship Firm (<i>Trade License</i>) Section -B Form-II [Structure & Org.] 2. Partnership Firm (<i>Partnership Deed, Trade License</i>) 3. Ltd. Company (<i>Incorporation Certificate, Trade License</i>) 4. Society (<i>Society Registration Copy, Trade License</i>) 5. Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C	Credential	Credential -1	1. Similar nature of work done & completion certificate which is applicable for eligibility in this tender.
D	Financial Information	Profit & Loss A /c. and Balance Sheet for the financial year 2016 - 2017.	Profit & Loss A /c. and Balance Sheet (with Annexure and 3 CD form in case of Tax Audit)
		Profit & Loss A /c. and Balance Sheet for the financial year 2015 - 2016	Profit & Loss A /c. and Balance Sheet (with Annexure and 3 CD form in case of Tax Audit)
		Profit & Loss A /c. and Balance Sheet for the financial year 2014 - 2015.	Profit & Loss A /c. and Balance Sheet (with Annexure and 3 CD form in case of Tax Audit)
E	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience along with Structures & Organization.
F	Declaration-1	Technical Data	a) The prospective bidder must have the credential of

			<p>satisfactorily completion as a prime agency during the last 3 (three) years from the date of issue of this notice under authority of state / central Govt., state / central Govt. Undertaking / statutory bodies constituted under the statute of the state / central Govt.</p> <p>b) The prospective bidders must have valid upto date clearance of GST return (last receipt of challan) / Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / Voter ID Card for self identification and Income Tax acknowledgement receipt for latest assessment year</p> <p>c) The bidders who have been delisted of debarred by any government department shall not be eligible in any way.</p> <p>d) The prospective tenderer shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.</p>
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2. Tender Technical Committee:

Purchase committee of the college.

3. Opening of Technical Proposal:

Technical proposals will be opened by the Tender & Works Committee and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

4. Intending tenderers may remain present if they so desire.

5. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened

6. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

7. Pursuant to scrutiny & decision of the Tender & Works Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

8. During evaluation the committee may summon of the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Proposal

9. The financial proposal should contain the following documents in one cover (folder) i.e. **Bill of Quantities (BOQ)**. The contractor is to quote the item rate online through computer in the space marked for quoting rate in the BOQ.

10. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

11. Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and Audited Balance Sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

12. Rejection of Bid:

Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Principal's action.

13. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

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Sl. No.	Items	Description	Number of item
		Computer	
1	Desktop(Dell : Inspiron 3470 small Desktop)	(i) Processor :8th Generation Intel® Core™ i3-8100 processor (6MB Cache, up to 3.6 GHz) (ii) Operating System : Windows 10 Home Single Language, English (iii) Monitor :Dell 20 Monitor - E2016HV (iv) Memory !: 4GB, DDR4, 2400MHz (v) Hard Drive :3.5" 2TB 7200 rpm Hard Drive (vi) Wireless :802.11bgn + Bluetooth 4.0, 1x1 (vii) Keyboard :Dell Wired Keyboard KB216 Black (viii) Mouse :Dell Wired Mouse MS116 Black	8 Pcs.
2	Desktop(Dell : Inspiron 3470 small Desktop)	(i) Processor : 8th Generation Intel® Core™ i5-8400 processor (9MB Cache, up to 4.0 GHz) (ii) Operating System : Windows 10 Home Single Language, English (iii) Monitor :Dell 20 Monitor - E2016HV (iv) Memory !: 8GB, DDR4, 2666MHz; (v) Hard Drive :3.5" 2TB 7200 rpm Hard Drive (vi) Wireless :802.11bgn + Bluetooth 4.0, 1x1 (vii) Keyboard :Dell Wired Keyboard KB216 Black (viii) Mouse :Dell Wired Mouse MS116 Black	1 Pcs.
3	Desktop (Lenovo)	1.Lenovo commercial v520 desktop Specification: Intel Core I3 7 th gen processor 4 GB ddr4 ram 1 TB hard drive Dos 3 year onsite warranty ** desktop and laptop certification Energy star qualified, epeat certified, UL and FCC registered. * Vendor need specific tender wise Authorization certificate by Lenovo	8 Pcs.
4	HP Desktop	HP- (Celeron Dual Core/4 GB DDR3/500 GB/Windows 10 Home) (Black, 19.45 Inch Screen)	2 Pcs.
5	Laptop (Lenovo)	Lenovo commercial v110 Intel core I5 7th generation 4 GB ddr4 ram 1 TB hard drive DVD writer Full hd display	2 Pcs.

		15.6 inch 2 GB graphics 3 year onsite warranty	
UPS			
6	UPS	i-BallNirantar UPS-621 UPS	11 Pcs
		APC 600 VA	8 Pcs.
7	XEROX MACHINE	CANON ir3235	2 Pcs.
8	Projector	EGATE i9LED HD Android Wifi Projector – HD 1920 × 1080-120"Display	2 Pcs.
		Epson EB-S41 projector	1Pcs.
9	Microphone	Shure SV100 Multi-Purpose Microphone	1 Pcs.
		MX Professional 2 in 1 wired & Wireless mic with built in Eco Microphone – 1199	2 Pcs.
10	Box	JBL EON610 Portable 10"- 2-Way Multipurpose Self-Powered Sound Reinforcement. <ul style="list-style-type: none"> • Purposeful Product Design. • JBL Waveguide Technology. • Bluetooth Integration. • Durable #10 nylon coil zippers Additional Information Item Weight 32 Pounds Product Dimensions 28 ×17×16 inches Shipping Weight 33 Pounds ASIN B00P7XRV98 Item Model Number EON610	2 Pcs.
11	Emergency Light	Bajaj ELX 10 (11 watt) Emergency Light	2 Pcs.
12	Amplifier	Ahuja SPA-15000 PA Power Amplifier	1 Pcs.
13	Sound Mixer Machine	Medha DJ Plus Sem-6 6 Channels Stereo Echo Mixer	1 Pcs.
14	LG 1.5 Ton Inverter 5 Star AC	LG 1.5 Ton Inverter 5 Star AC (BEE Rating 2018) JS-Q18TLZD Copper Split AC (White)	2 Pcs.
15	Antivirus (Quick Heal)	10 Years	2 Pcs.
Keyboard & Mouse			
16	HP USB Keyboard	HP K1500 USB Wired Keyboard	10 Pcs.
17	IBM Keyboard	Lenovo Preferred Pro USB Keyboard (73P5220)	1 Pcs.
18	HP USB Mouse	HP X900 Wired Optical Mouse (USB)	11 Pcs.
Printer			
19	Colour Printer	Epson L380	3 Pcs.
20	Printer HP	Printer HP mfp1005	1 Pcs.

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